



**August 25, 2016**

***Proceedings:***

**Board Members in Attendance**

**Dr. Noel Hutchinson**

**Dr. Sonjia Stevens**

**Judge Carolyn Blackett**

**Mr. Allen Savage**

**Mrs. Chandra Spencer Tipper**

**Ms. Katie Jones Principal**

**Mrs. Carolyn Willett**

**Dr. Mose Yvonne Brooks Hooks**

**Mr. Stan Burt**

**Mrs. Vera Jones**

**Mrs. Adrienne Wilson**

**Ms. Kelly Carter Asst. Principal**

**Mrs. Elise Evans Founder/Director**

***Presentations:***

The first School Board meeting of the 2016/2017 was called to order by Dr. Noel Hutchinson, board chair following the inaugural reception and dinner on Thursday, August 25, 2016, 5:00 p.m., at the River-Inn, 50 Harbor Town Square, Memphis. The reception and dinner was held from 5:00-6:30 p.m. This period was allowed current members an opportunity to meet and mingle with our new members. A motion was made to elect the two candidates as board members by Mrs. Allen Savage and second by Mrs. Carolyn Willett with all voting rights and privileges of the Southern Ave Charter School Board Members.

Dr. Hutchinson ask for the reading of the minutes of the last meeting as the first order of business, which were read by Ms. Madison and approved after the proper motions were complete.

Mrs. Evans formally welcomed the new board members and members introduced themselves to each member. Mrs. Evan and Dr. Hooks shared in the history of their writing of the charter for our school. Mrs. Evans introduced the new Principal and Assistance Principal for the 2016/2017 school year.

***State of the School***

Ms. Katie Jones, Principal presented a written report on the of the school (please see the attached)

- ***Student Enrollment: 418***
- **Implemented Changes for the 2016- 2017 School Year**
- **Focus of the school year: Teacher Development. Student Achievement. Positive School Climate and Culture.**

**Board of Directors**

**Mrs. Elise R. Evans, Founder/Director**

**Dr. Noel Hutchinson, Board Chair, Mr. Allen Savage Board Co-Chair, Dr. Sonjia Stevens, Secretary**

**Mrs. Vera Jones, Mrs. Stephanie Walker, Mrs. Adrienne Wilson, Mrs. Carolyn Willett,**

**Mrs. Chana Tipper Spencer, Mr. Stan Burton**

**Dr. Mose Yvonne Brooks Hooks, Judge Carolyn Blackett**

**Mr. & Mrs. John Jackson & Vickie Jackson-Friends of the Board**



- **Data Driven Culture-** We are invested in reviewing student achievement data and reflecting bi-weekly so that we can make changes before the end of the quarter to ensure student success! We now have Engrade Pro- an online grade book and data dashboard. Engrade will allow us to monitor student achievement and send us reports for students that are falling behind. Teachers will have data Team Meetings to discuss RTI data every 4.5 weeks, Interim assessment data every 9 weeks, and Benchmark Data 3 times each year. We will conduct RTI Fidelity Checks and regularly update parents on student progress using RTI letters.
- **RTI-** We have added two RTI data analysts that have been conducting what is known as universal screening with our students to determine students that are struggling in the areas of reading and math. We will finish testing on this week and begin notifying parents of intervention placement on in September.
- **Tutoring-** Tutoring has been restructured to look like intervention times for students. Tutoring is the last 45 minutes to hour of each day and focuses on reteaching of non- mastered skills for students.
  - **Academic Goals**

#### **School-Wide TCAP End of Year Assessment**

- **School-wide Literacy Goal**
- **ANET Interim Assessment Goals**
- **Planning-** New Lesson Plan Templates reflect departmental goals (literacy, Math, Social Studies, Science). Teachers submit assessments with plans.

#### ***New Business:***

##### ***Budget Report***

**Mrs. Evans reported to the board of directors again this year we have an independent contractor that does the accounting work. She is Mrs. Camille Hubbard. She is now contracted directly to Southern Ave Charter Elementary School as she no longer works for Mickens' Accounting Firm. Mrs. Denise Dill is our in house accounts payable person and Mrs. Tia Palmer is our payroll person. Mrs. Hubbard does all monthly balance sheets and reports; she also works with the auditing firm to make sure they are on task. Mrs. Evans presented a monthly balance sheet for the Elementary School. She stated that we have not achieved our student goal of 460 as of this meeting the number is 418. We are still registering students and the school has several teachers that are working different venues such as colleges, community events, churches and daycare centers. Mrs. Evans informed the board member if there were any questions a board member may come by the office at any time to look at our books. Booker Camper Accounting is doing the Middle School audit and will continue to do the elementary school audit.**

#### ***Director of Schools Report:***

**Mrs. Elise Evans reported to the Board of Directors that she again was very glad to have our new board members Dr. Mose Yvonne Hooks Brooks and Judge Carolyn Blackett as a part of our team.**

##### **Board of Directors**

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Mrs. Evans stated that the school now has an Elementary building which is grade kk-2, and an Academy which is grade 3-5. Both schools are fully staff at this time. The fourth grade class is growing to a point we may need another teacher for that grade.

Her report included the completion of the closure of the Middle school, and that Shelby County School picked up things that belong to them. She stated that the audit for the Middle School would be completed shortly.

Mrs. Evans informed the board member of the continued use of the new 'report card' for charter schools not govern by ASD. The procedure counts points that can be taken away at their discretion. If a school is late filing any forms, if children are not returning to your school, or if children are late regularly or absent this may be counted against your score.

She stated that our new Principal and assistant Principal are extremely focused on our teachers and their scholars. Mrs. Evans stated that the school was able to fold several of the teachers and academic coaches into the elementary program.

***Other Business:***

Mrs. Jones suggested that the board member should have a fundraiser; she suggested a dollar for a scholar program. Mrs. Evans stated we needed a committee to work with fundraising. Dr. Sonijia Stevens stated she would be in charge of fundraising. Dr. Stevens asked that Mrs. Tipper Spencer would work with her; Mrs. Vera Jones stated she would be a part of that committee also. Mr. Allen Savage stated he would be on the committee as a person to look for and bring in sponsors. The committee did not select a day but stated they would meet before the next board meeting with Mrs. Evans to come up with ideas.

Mrs. Evans informed the board that the next meeting will be a conference call meeting in November 8, 2016.

The meeting was adjourned at approximately 7:44pm.

*Respectfully Submitted:*

Ms. Lois Madison

Mrs. Elis Evans, Director

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