

Southern Avenue Charter School
Of Academic Excellence & Creative Arts

February 24, 2018

Board of Directors' Meeting

AGENDA

- I Opening.....Dr. Noel Hutchinson, Chair
- II Minutes from Last Meeting.....Ms. Lois Madison, HR Rep.
- III State of the School Report.....Ms. Kelly Carter, Principal
- IV Parents' Power Hour Presentation.....Mr. Maurice Grant, Instruct. Facil.
- V Popcorn Oral Reading Presentation.....Mr. J. Christian Evans, IT Manager
- VI SACS Strategic Plan (Working Copy).....Mrs. Elise Evans, Exec. Adm.
- VII Pro-Formo Financial Statements: 2018-2020.....Mrs. Elise Evans, Exec. Adm.
- VIII SACS Financial Feasibility and Due Diligence Report: Potential Acquisition of
Harding Academy-Macon Road Campus
- IX SACS Action Item: New Board Structure
 - Advisory Board (By-Laws to be Developed & Completed by Board
Committee- May, 2018)
 - Fund Raising Board (By-Laws to be Developed & Completed by Board
Committee- May, 2018)
- X *Grants Written and Equipment Donated:*
 - State of TN: Dissemination Grant- Pending
 - State of TN: 2nd Round Facilities- Pending
 - Literacy (EL) Grant: Pyramid Peak Foundation- Received \$35,000
 - Literacy Grant: International Paper- Pending \$22,500

Literacy Grant: FedEx- Pending \$19,000

State of TN: Arts Commission Grant- Received \$3,000

Computers Donated: Director Stephanie Walker- Pending

Cash Donation for Students' Trip: Director Dr. Sonijia Stevens

Cash Donation for Students' Trip: Director Allen Savage

Cash Donation for Students' Trip: Dr. Eugene and Lois Sargent

Cash Donation for Students' Trip: Mrs. Cammille Hubbard

XI 5th Grade Graduation Trip

XII Closure / Next Meeting Date and Time



February 24, 2018

Board Members in Attendance

Mr. Allen Savage

Judge Carolyn Blackett

Ms. Stephanie Walker

Dr. Noel Hutchinson

Dr. Mose Yvonne Brooks Hooks

Mrs. Carolyn Goodwin

Mrs. Vera Jones

Mr. Stan Burton

Ms. Kelly Carter, Interim Principal Mr. Mario Grant, Instruct. Facil., Mr. J Christian Evans, IT Manager

Mrs. Elise Evans Founder/Director

Proceedings:

The third quarter school board meeting was called to order by Board Co-Chair Mr. Allen Savage on February 24, 2018 at the FedEx Family House; Director Savage requested the reading of the last meeting minutes as the first order of business. Ms. Lois Madison, recorder read the minutes of the September 9, 2017 meeting, which were approved after the proper motions, were complete. Director Savage stated we would follow the agenda as presented and asked for the State of the financial report.

Mrs. Evans, Director of Schools presented Ms. Kelly Carter as the interim Principal of the School.

State of the School

Ms. Kelly Carter, Interim Principal presented a report on the *State of the School* along with the schools instructional facilitator, Mario Grant and IT manager, Mr. J. Christian Evans.

Ms. Carter stated scholars across all grades have shown significant improvement on the area of reading fluency as evidence by the progress monitoring and quarterly benchmark testing. She stated the school has a positive climate, and everyone is preparing for Spring testing.

Ms. Carter presented Mr. Grant one of our instructional facilitators to talk about parental engagement of our students.

Mr. Grant gave a through presentation concerning how SACS plans to get parents involved with the school in the education of their children. He explained the "Parents' Power Hour" that was presented to our parents our parents which entailed how they can and should work with their children once they are home and how to reinforced what has been taught doing the day.

Board of Directors

Mrs. Elise R. Evans, Founder/Director

Dr. Noel Hutchinson, Board Chair, Mr. Allen Savage Board Co-Chair, Dr. Sonijia Stevens, Secretary

Mrs. Vera Jones, Mrs. Stephanie Walker, Mrs. Adrienne Wilson, Mrs. Carolyn Willett,

Mrs. Chana Tipper Spencer, Mr. Stan Burton

Dr. Mose Yvonne Brooks Hooks, Judge Carolyn Blackett

Mr. & Mrs. John Jackson & Vickie Jackson-Friends of the Board



Mr. Evans presented via video our new Literacy program titled “Popcorn Oral Reading” which scholars are encouraged to read orally daily in each class and discuss what was read. The board was informed that each scholar receives a book to take home when it is finished.

Financial Report:

Mrs. Elise Evans, the director of schools presented the copies of the last audit to the board for approval, she also present a quarterly profit and loss report prepared by our contracted accounting reprehensive Ms. C. Hubbard.

New Business:

Director of Schools Report:

The Director of Schools Mrs. Elise Evans reported to the Board of Directors as follows

- Mrs. Evans presented the SACS Strategic Plan (working Copy)
 - She stated that our Consultant Mr. Robert Lipscomb is working hard to complete this document, and wished for Board of Directors input.

Mrs. Evans stated the following information is a part of the Potential Acquisition of Harding Academy Macon Road Campus:

- SACS Financial Feasibility and Due Diligence Report.
- SACS Action Item: New Board Structure
 - ✓ An Advisory Board (By laws to be developed & completed by May, 2018
 - ✓ Fund Raising Board (By-laws to be developed & completed by May, 2018
 - ✓ Committees were formed to complete these by-laws with.

Other Business:

Mrs Evans made the Board that the school has written grants and won several awards:

State of TN: Dissemination Grant –Pending

State of TN 2nd Round Facilites-Pending

Literacy (EL) Grant Pyramid Peak Foundation-Received \$35,000.00

Literacy Grant: International Paper-Pending-22,500.00

Literacy Grant: Fed-Ex-Pending \$19,000.00

State of TN: Arts Commission Grant-Received \$3000.00

Board of Directors Donations:

Director Stephanie Walker-Pending-Computers

Cash Donation for Scholars Trip Director:

Board of Directors

Mrs. Elise R. Evans, Founder/Director

Dr. Noel Hutchinson, Board Chair, Mr. Allen Savage Board Co-Chair, Dr. Sonijia Stevens, Secretary

Mrs. Vera Jones, Mrs. Stephanie Walker, Mrs. Adrienne Wilson, Mrs. Carolyn Willett,

Mrs. Chana Tipper Spencer, Mr. Stan Burton

Dr. Mose Yvonne Brooks Hooks, Judge Carolyn Blackett

Mr. & Mrs. John Jackson & Vickie Jackson-Friends of the Board



Dr. Sonijia Stevens, Director Allen Savage, Dr. Eugene and Lois Sargent, Mrs. Camille Hubbard.

The 5th grade parents have elected to not allow the children to take an overnight trip so they will be having a trip but not overnight. This is in lieu of the Washington trip to see the civil rights museum.

Mrs. Evans informed the board meeting will be in May, 2018

Respectfully Submitted:

Ms. Lois Madison

Mrs., Elis Evans, Founder/Director

Board of Directors

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Dr. Noel Hutchinson, Board Chair, Mr. Allen Savage Board Co-Chair, Dr. Sonijia Stevens, Secretary

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