

**Southern Avenue Charter School
Of Academic Excellence & Creative Arts**

May 22, 2018

Board of Directors' Meeting

AGENDA

- I **Opening**.....Dr. Noel Hutchinson, Chair
- II **Minutes from Last Meeting**.....Ms. Lois Madison, HR Rep.
- III **Introduction of New Administrative Team**.....Ms. Madison
- IV **State of the School Report**.....Mrs. Sheila Moss, Assistant Principal
- V **2018-19 Budget Report**..... Mrs. Elise R. Evans, Executive Administrator
- VI **Old Business**
 - Acquisition of Harding- No
 - Levels of Board: Advisory and Fund-Raising- Committee Failed to Meet
- VII **New Business**
 - Preparation for Renewal of School Charter 2018-19
(Committee Selection: August Meeting)
 - Mr. Robert Lipscomb, Consultant: Charter School Business Presentation***
- VIII **Grants and Contributions Received / Contacts Made**
 - State of TN: 2nd Round Facilities- Approved for Property Acquisition- \$60K
 - Literacy (EL) Grant: Pyramid Peak Foundation- Received \$35,000
 - Literacy Grant: International Paper- Received \$10,000
 - Director Carolyn Willett-Donated 27 Student School Uniforms
 - Director Judge Carolyn Wade Blackett-\$300 Contribution
(Applied to Building Fund)

State of TN: Arts Commission Grant- Received \$3,000

Dr. Forestene London- \$700 Contribution (Applied to Building Fund)

Director Stephanie Walker-Contact Made for 200 Laptops

Director Dr. Sonijia Stevens-\$400 Contribution (Applied to Building Fund)

Director Allen Savage-\$3,500 Rental for City Summer Program

And \$80 Contribution (Applied to Building Fund)

Dr. Eugene Sargent- \$500 Contribution (Applied to Building Fund)

Mrs. Cammille Hubbard, CPA- \$500 Contribution (Applied to Building Fund)

IX **Closure / Next Meeting Date and Time**



May 24, 2018

Board Members in Attendance

Mr. Allen Savage

Judge Carolyn Blackett

Ms. Stephanie Walker

Dr. Noel Hutchinson

Dr. Sonji Stevens

Ms. Cortney Tipper

Dr. Mose Yvonne Brooks Hooks

Mrs. Carolyn Goodwin

Mrs. Vera Jones

Mr. Stan Burton

Mrs. Adrienne Wilson

Mrs. Chandra Tipper Spencer

Mrs. Shelia Moss, Assistant Principal

Mrs. Elise Evans Founder/Director

Proceedings:

The fourth quarter school board meeting was called to order by Board Chair Dr. Noel Hutchinson on May 24, 2018 in the school library; Director Hutchinson requested the reading of the last meeting minutes as the first order of business. Ms. Lois Madison, recorder read the minutes of the February 24, 2018 meeting, which were approved after the proper motions, were complete. Director Hutchinson stated we would follow the agenda as presented and asked for the State of the school report.

Mrs. Evans, Director of Schools asked Ms. Madison to present our new Assistant Principal, Mrs. Moss who would do our state of the school report.

State of the School:

Mrs. Shelia Moss presented a copy of the year in review in a hard copy power point which distributed to each board member.

Mrs. Moss stated scholars across all grades have shown significant improvement on the area of reading fluency as evidence by the progress monitoring and quarterly benchmark testing. She stated the school has a positive climate, and everyone very engaged doing testing.

Mrs. Moss gave through presentation of our parents' involvement doing the TNReady testing. She stated we had quite a few that engaged in proctoring and managing scholars doing this event. Our parents also help out doing teacher appreciation week.

Board of Directors

Mrs. Elise R. Evans, Founder/Director

Dr. Noel Hutchinson, Board Chair, Mr. Allen Savage Board Co-Chair, Dr. Sonjia Stevens, Secretary

Mrs. Vera Jones, Ms. Stephanie Walker, Mrs. Adrienne Wilson, Mrs. Carolyn Willett,

Mrs. Chana Tipper Spencer, Mr. Stan Burton

Dr. Mose Yvonne Brooks Hooks, Judge Carolyn Blackett

Mr. & Mrs. John Jackson & Vickie Jackson-Friends of the Board



The State of the school report included the gains our new Literacy program titled “Popcorn Oral Reading” has caused growth with our scholars. Mrs. Moss explain to the board the impact of reading and sounding the Dolch Sight words for each scholar. Each student gets their own list. She talked about the May Day Festival and the graduation/promotion for our KK and 5thgrade scholars were a big success. Mrs. Moss state we finished on a strong note this year.

Please see the entire report on our website

Financial Report:

The 2018-2019 budget was presented and discussed by Mrs. Elise Evans, the director of schools. She stated the budget was completed based on this year’s allocation and that the projected number of student is the same as 2017/2018. Each board member was given a copy of the new budget to follow alone as she presented the changes in expense. Mrs. Evans state our accountant Mrs. C. Hubbard assist her with the budget.

The budget was adjusted were need, Dr. Hutchinson-Chair asked for a motion which was given and second and approved by all yeas, for the 2018-19 school budget.

Director of Schools Report:

Old Business:

Harding Academy Building

Mrs. Evans reported that the Harding Academy Building is a No. The companies fail to deal in good faith. The roof leaked, the appliances were old and that Harding was not willing to neither repair any of these things nor reduce the price.

Levels of Board

Mrs. Evans stated that in the last meeting several committees were formed to make recommendation on our levels or board or the best way to reconstruct the board as it relates to Advisory Board or Fund Raising board. She stated we will need to revisit this item, as we need to raise our fund raising bar.

New Business:

Director of Schools Report:

The Director of Schools Mrs. Elise Evans reported to the Board of Directors as follows

- **The school is in Preparation for Renewal of School Charter 2018-2019
New committees must be formed and this will be done in the August meeting**

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She presented our Consultant Mr. Robert Lipscomb, Charter School Business Presentation:

Charter School Business:

Mr. Lipscomb, informed the SACS Board of Directors that the strategic plan is about 90% complete, he stated he needed some input from the board members, as he has input from the entire staff already. He informed the board of a need for change, and need for some serious fundraising. He presented the board with a list of funders and ask each member to consider who they may know in these organization to obtain funds. He also talked about the board becoming an advisory members, active fundraising members or emeritus members. He suggested that each board member think about how they may best benefit the school as a board member.

In his presentation Mr. Lipscomb made the board aware of the changing demographics in each area of the city. His information showed the largest population in the city is not where we are located. This spurred a lively conversation, which was not resolved, and tabled until next meeting.

Grants and Contribution Received/Contacts Made:

Other Business:

State of TN 2nd Round Facilities-Approved \$60

Literacy (EL) Grant Pyramid Peak Foundation-Received \$35,000.00

Literacy Grant: International Paper-Received-10,000.00

State of TN: Arts Commission Grant-Received \$3000.00

Board of Directors Donations:

Director Carolyn Willett- donated 27 student uniforms

Director Judge Carolyn Wade Blackett-\$300.00

Director Stephanie Walker-Pending-Computers (200 laptops)

Cash Donation for Scholars Trip Director:

Dr. Sonijia Stevens \$500.00

Director Allen Savage \$3500.00 Rental for City Summer Program \$80.00 (applied to building fund)

Dr. Eugene and Lois Sargent \$500.00 Contribution (applied to building fund)

Mrs. Camille Hubbard, CPA-\$500.00 contribution (applied to building fund)

Dr. Forestene London-\$700.00

Mrs. Evans informed the board meeting will be in August, 2018

Respectfully Submitted:

Ms. Lois Madison

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Mrs., Elis Evans, Founder/Director

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