




Southern Avenue

CHARTER SCHOOL

WELCOME BACK!



What is CACFP? Why do we need this program at SACS?

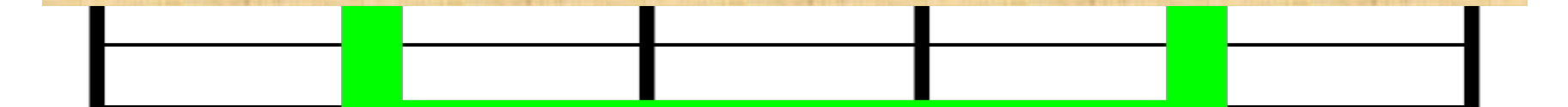
The Child and Adult Care Food Program (CACFP) is a federal program that provides reimbursements for nutritious meals and snacks to eligible children and adults who are enrolled for care at participating child care centers, day care homes, and adult day care centers. CACFP also provides reimbursements for meals served to children and youth participating in afterschool care programs, children residing in emergency shelters, and adults over the age of 60 or living with a disability and enrolled in daycare facilities.

What meals do Southern Avenue Charter School participate in?

Snack

- Snack starts at 2:46 p.m. each day and consist of a whole grain item and non-fat dairy item.
- Snack is over promptly at 3:00 p.m.
- Scholars cannot take snack out of the classroom unless they are a bus rider headed to the cafeteria for bus dismissal.
- Teachers/ staff are not allowed to eat snack, only students.

Supper

- Supper starts for bus riders at 3:01p.m. and at 3:30 p.m. during the aftercare program, located in the main building.
 - Supper consists of a meat/meat alternate, fruit, vegetable, whole grain item and 8 oz 1% milk.
 - Both meals require attendance and point of service.
 - Reminder- Please be aware of who your bus scholars are so they are not left behind and fall behind on time, or even worse miss the bus.
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How do we keep the CACFP program in compliance ?

- Take point of service attendance promptly at 2:45 p.m.
- A SACS designated staff member will come around to each classroom before snack time and before you take your point of service attendance. They will take the attendance to get an accurate count for snack. PLEASE SILENCE your scholars and give them your undivided attention. Overclaiming scholars will result in a \$3000.00 fine.
 - Point of Service- is calling names for them to come up and receive their snack. DO NOT pass out the snack or have scholars to pass out snack.
- All leftover snacks, if any will be brought to the cafeteria at the end of the day when dropping off Drop-Ins after dismissal has ended.
- If scholars do not eat, please do not mark them present on your snack attendance.

Monitoring Observation Dates

Announced Dates

- October 28, 2024
- November 18, 2024
- December 16, 2024
- March 24, 2025
- May 20, 2024

Please note unannounced monitoring observation dates will not be announced by myself, state auditors, or comptrollers. Remember to remain in compliance each and everyday.

SACS Kitchen Staff

Jessica Banks (USDA Coordinator)

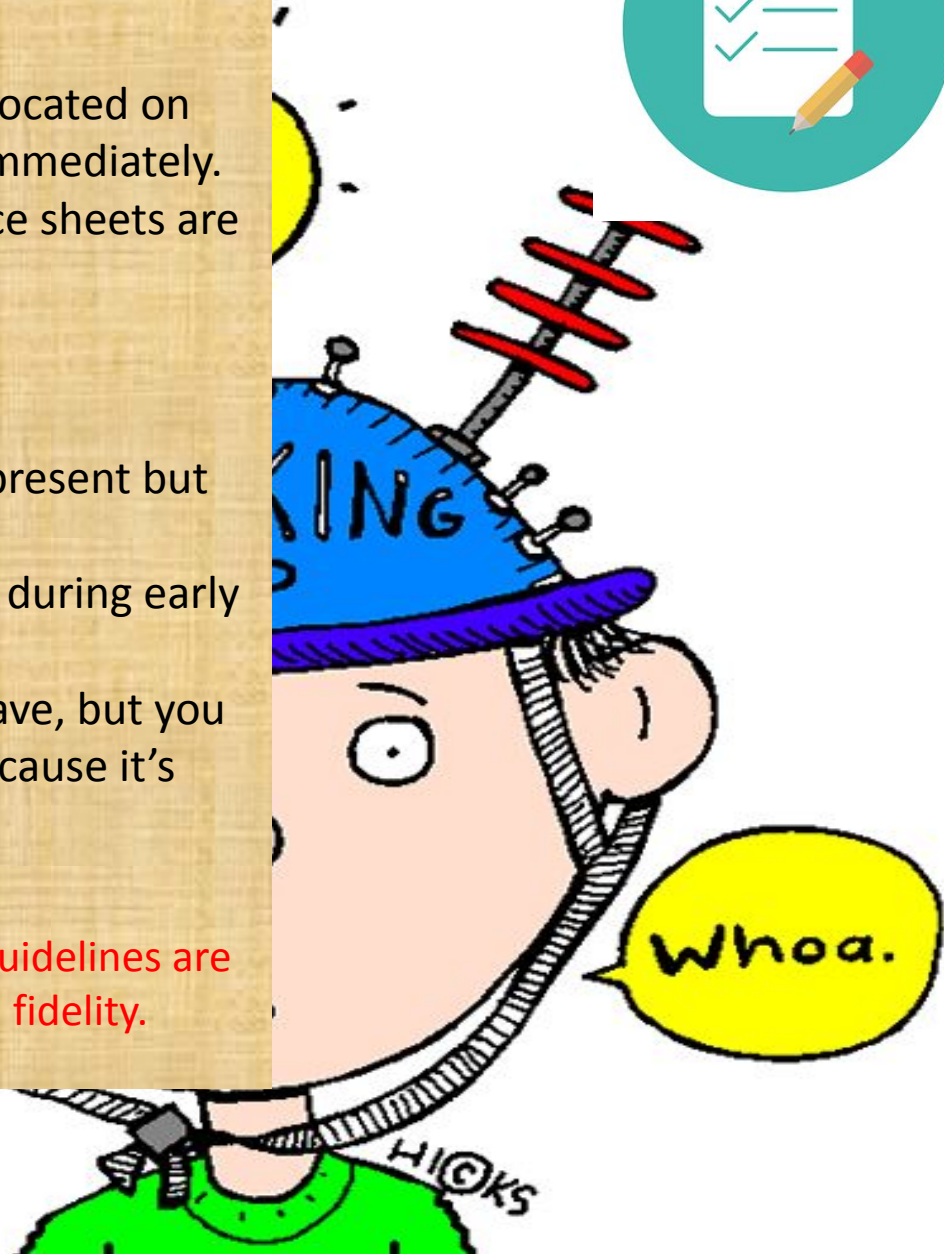
DO's

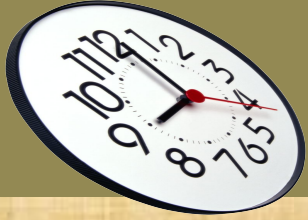
- Update the attendance if needed
- Use a pencil
- Place the attendance back in the pockets located on the wall outside of your classroom door, immediately. It's imperative that this is done. Attendance sheets are tied to claims reimbursement (MONEY).

Don'ts

- Marking a scholar present if they are not present but you thought you saw them.
- Keeping a scholar present even if they left during early dismissal.
- Keeping a scholar present that you saw leave, but you don't feel like changing the attendance because it's been a very long day.

Please note following the rules per compliance guidelines are non-negotiable. They must be followed with fidelity.





FRESH FRUIT AND VEGETABLE PROGRAM

- **Sponsored/Contracted through Memphis City Shelby County Schools**
- **Scholars will receive their FF&V 3 days a week.**
- **All Scholars must eat during 9:00 a.m.-10:00 a.m. Most times instruction has already started, please find creative ways to continue your instruction and remain in compliance at the same time.**
- **Scholars cannot be forced to eat. However, you must offer the FF&V and give scholars a choice as with all federally funded food.**



Tennessee Department of Education Before and After School Care Program

Introduction of Before and After School Care Staff

- Officer Cooper- School/BC & AC Security
- Shirley Scurlock- Beforecare Teacher
- Michelle Brown- Aftercare Coordinator
- Jessica Banks- AC Cook
- Kisha Windless- AC Cook/Sub
- Tania Incio- AC Teacher
- Ebony Turner- AC Teacher
- LaTonya Salton- AC Sub

All childcare programs are required to be licensed by the state of Tennessee and must remain in compliance on a annual basis. All scholars needing before and afterschool care services, please forward all questions and concerns to the main office. They will route these questions and concerns to the appropriate staff.

Dismissal Procedures

- All scholars must be walked to the cafeteria in a straight line.
- Allowing scholars to run in in a chaotic manner is prohibited.
- Aftercare staff will be their to receive the scholars.

TDOE Monitor: Ms. Jackie McCall

Before and After School Care is hiring!

Introduction of Clinic Staff:

Nurse Kimberly White

Nurse Paula Williams

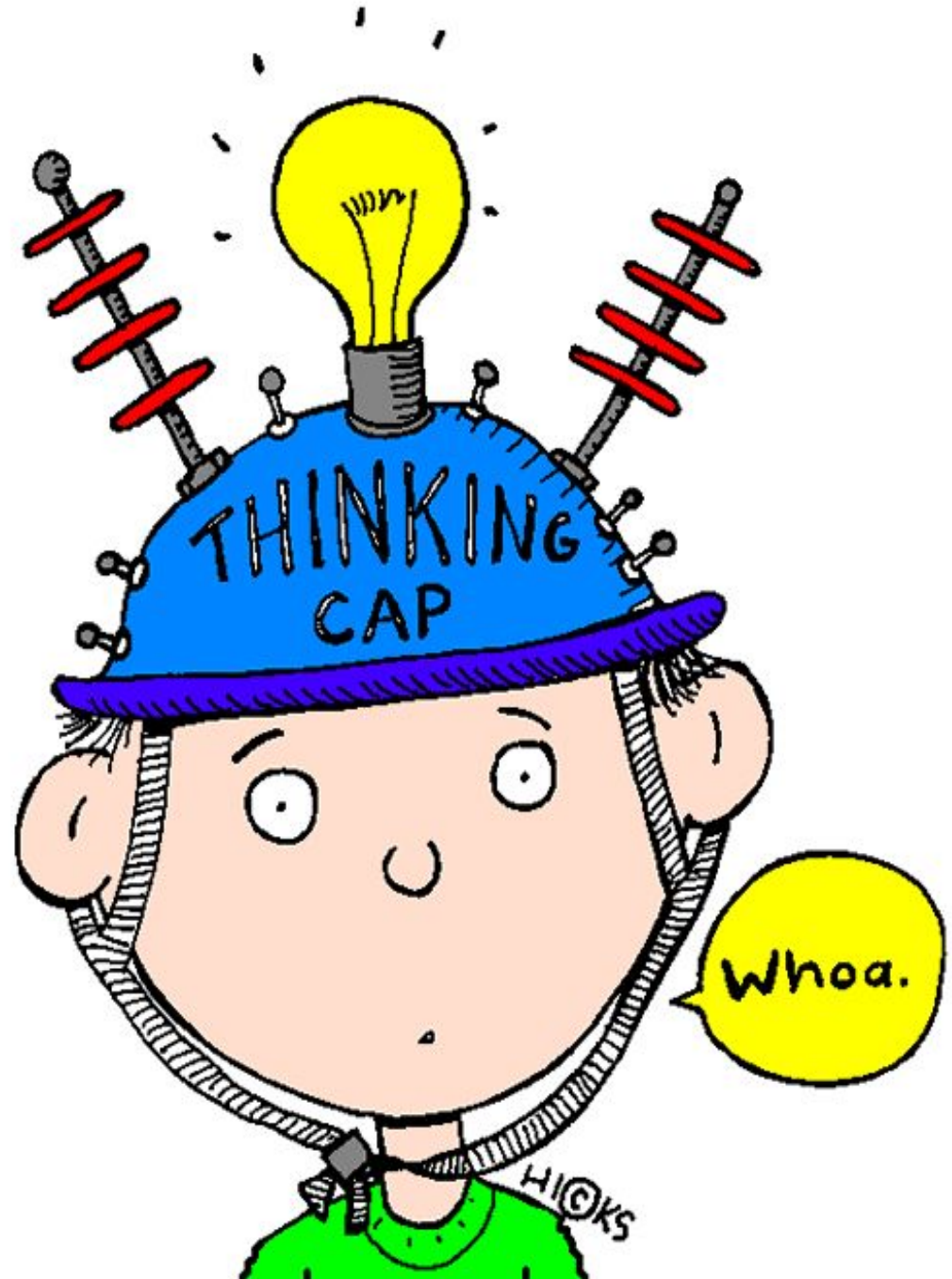
Ms. Valencia Love



**SACS COVID-19
School Policy**

<https://docs.google.com/document/d/1ySnryE8AdO1T3iEdSVd-pAZtM5aaQ-dV/edit>

HANDOUTS!





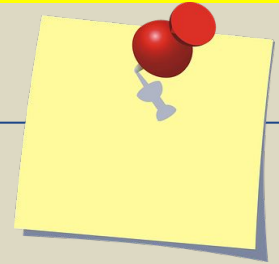
Housekeeping Rules for SACS Clinic:

- All scholars will *need a Sick & Injured Referral before calling or sending a scholar to the SACS Clinic.*
- Please **DO NOT** contact the main office for sick scholars. The School's nurse is the first point of contact. Ms. Pace is your second point of contact.
- Nurses can assess a scholar if being sent to the SACS clinic because of an incident. However, the incident **MUST** and can **ONLY** be completed by the person who witnessed the incident. **The parent MUST be contacted.**
- All incident reports are turned in to Ms. Heather Sparks which are later turned in to Ms. Lois Madison, HR Specialist.
- Sick and Injured Referrals are located outside of your classroom door, right beside the Snack Attendance.

Let's take a look at a completed Sick & Injured Referral (handout)!



KALEIDOSCOPE- SACS CREATIVE ARTS PROGRAM



Purpose of Kaleidoscope

Kaleidoscope is:

A very important part of Southern Avenue Charter Elementary School's "holistic" approach to "Educate the Whole Child" and participation in this program is mandatory for both scholar and teacher.

Teachers are to:

- *Take attendance accurately and consistently. Ms. Pace will send each teacher an attendance via google sheets.*
- *Be creative with your programs that you choose.*
- *Provide excellent behavior management during the time of the club.*
- *Be on time for the start of Kaleidoscope and the end of Kaleidoscope.*
- *Kaleidoscope starts promptly at 1:00 p.m. and end promptly and 2:30 p.m.*
- *Remember to move quickly and quietly in the hallways and prepare for snack that starts promptly at 2:45 p.m. **Kaleidoscope must end on time and snack must start on time, no exceptions.***
- *Scholars must be supervised during clubs and when transitioning back to class in the hallways. All classes must be dismissed from the cafeteria as a whole, no exceptions.*



Kaleidoscope Anticipated Performance Dates:

- October 25, 2024- **Pep Rally**
- November 1, 2024- **Harvest Festival (selected groups)**
- November 11, 2024- **Whitehaven Christmas Parade (selected groups)**
- December 20, 2024- **Holiday Program**
- February 27, 2025- **Black History Program**
- February 28, 2025- **Kaleidoscope Showcase**
- April 11, 2025- **TCAP Pep Rally**

CIVIL RIGHTS/TITLE VI TRAINING VIDEO PER CACFP/USDA COMPLIANCE GUIDELINES

- <https://www.lep.gov/video/understanding-and-abiding-title-vi-civil-rights-act-1964>



Southern Avenue Charter School

PRESENTS

THE

KALEIDOSCOPE

CREATIVE ARTS PROGRAM 2024-25

IT'S THAT TIME OF THE YEAR AGAIN AT SOUTHERN AVENUE CHARTER SCHOOL. WE ARE EXCITED TO ANNOUNCE THE KALEIDOSCOPE PROGRAMS OF 2024-2025.

PARENTS, PLEASE SELECT THREE TOP CHOICES THAT WILL INTEREST YOUR CHILD. DUE TO HIGH DEMAND IN MANY OF OUR PROGRAMS THERE IS NO GUARANTEE FOR SPOTS.

PLEASE NOTE CLUBS MAY CHANGE AND INSTRUCTORS MAY CHANGE AS WELL. CLUBS ARE FIRST COME FIRST SERVE. SCHOLARS MAY BE MOVED TO THEIR SECOND/THIRD CHOICE OR THE BEST CHOICE DETERMINED BY THE SCHOOL.

www.southernavenuecharterschools.org



K-2 Programs

- Dance (Tryouts TBA)
- Fashion Club
- Zumba
- Young @ Art
- Violin
- Latina Dance

K-5 Programs

- Drums
- Jewlery Making
- Majorette (Ms. Pace - Tryouts TBA)
- Girl Scouts
- Liturgical Dance
- Cheer (Ms. Pace -Tryouts TBA)

3-5 Programs

- Show Choir
- Step Team
- Grub Club
- Flag Squad
- Softball
- Soccer (Rufus- Tryouts TBA)
- Basketball (Rufus- Tryouts TBA)
- Taekwondo
- Guitar
- Piano



Kaleidoscope @
SACS

Scholar's Name:

Scholar's grade

Parent's Cell

1st Choice

2nd Choice

3rd Choice
